Subject: Civility Code Policy No.: 000.0002

Effective Date: Revised 12/14/2020

CITY OF WOODSTOCK CIVILITY CODE

As adopted by the Mayor and Council on February 8, 2005, as now or hereafter revised, the following Civility Code shall govern proceedings and conduct of matters brought before the City of Woodstock City Council and Boards:

- 1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
- 2. Prolonged conversations shall be conducted outside Council Chambers.
- 3. Clapping, whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited .
- 4. Only those individuals who have submitted speaker forms and who have been recognized by the Mayor (or Chair) may address comments to the Council (or Board).
- 5. <u>Public Comment</u> (Not Public Hearings): Comments under public comment shall be limited to subjects <u>not</u> being considered by the Council or Board as listed on the Meeting Agenda.
- 6. <u>Public Hearings</u> (Not Public Comment): The public will be expected to follow the same rules outlined in the Civility Code when addressing the Council or Board during an advertised Public Hearing and will be subject to the additional rules and regulations outlined in the <u>"Public Hearings and Participation Policy"</u> adopted by the City Council of the City of Woodstock, GA.
- 7. Citizens Comments shall be directed to City issues and to the Council or Board.
- 8. All public comments shall avoid personal attacks, abusive language and redundancy.
- 9. No person attending a Council or Board meeting is to harass, annoy or otherwise disturb any other person.
- 10. Proponents or Opponents to matters concerning the City should not invade Council Members, Employees, or Committee Members personal residences but should express their feelings through the methods provided by the City, i.e., Public Hearings or Correspondence sent to City Hall or via E-Mail addressed to the party they desire to receive their communication.

Any member of the public whose behavior is disruptive and violates the City of Woodstock Civility Code is subject to removal from the Council (or Board) meeting by an officer and may be fined up to \$1,000 to be enforced by the City of Woodstock Police Department and the Woodstock Municipal Court.

12453 Highway 92

PUBLIC COMMENT FORM

Woodstock, GA 30188 770-592-6000

City Council or Boards

NAME	PHONE #	
ADDRESS	E-MAIL_	
CITY	ZIP CODE	
Public Comment Item: (C.	annot be an item being considered tonight)	
Council/Board?	ed statement, or other document(s) from which you will address the	
Yes No	If yes, please attach a copy of same to this form.	
Open to Public - Public Con	nments - 5 minutes per speaker/per meeting.	
All proceedings before the C	ommission shall be governed by the Civility Code (see back of form)	
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